

CITIZEN's CHARTER OF J&K BUILDING AND OTHER CONSTRUCTION WORKERS WELFARE BOARD

Introduction

Ministry of Labour and Employment, Govt. of India had enacted national legislation i.e. Building and Other Construction Workers (Regulation of Employment and Condition of Services) Act, 1996.

In Order to address the issues concerning Safety, health & Welfare of Workers, employed in Construction Sector, Labour Department; Govt. of Jammu had adopted proactive approach and notified Jammu and Kashmir Building and Other Construction Workers Welfare Board under Section 18(1) of the Act, on 02.09.2006.

This is a tripartite board, which is headed by the Hon'ble Minister of Labour, Govt. of Jammu and Kashmir as Chairman: a senior officer of Govt. of Jammu as Member Secretary and Employers & Employers representatives as member of the Board. To avail the benefit offered by the Board, Construction Workers should register themselves with the board.

Construction Workers can get registered by depositing Rs 130/- as subscription for one year and Rs 10/- as registration fee with duly filled Registration Form verified by the employer at construction site and subsequently Rs. 120/-per annum for renewal. Registration process including issuance of Pass books will be completed with a period of 30 days from the receipt of the application for registration duly completed in all respect.

Mission of the Department

JKBOCWFB is implementing the provisions of the Building and Other Construction Workers (RE&CS) Act, 1996 to provide the various financial assistances to Construction workers as mandated under the Building and Other construction workers(RE&CS) Act, 1996 & Rules framed therein.

Our Clients

Construction workers of organized and unorganized sectors, Trade Unions, Employers and Employers' associations. Construction worker means a person who is employed to do any skilled, semiskilled or unskilled manual, supervisory, technical or clerical work for hire or reward, whether the terms of employment be expressed or implied, in connection with any building or other construction work, but does not include any such person:- Who is employed mainly in a managerial or administrative; or who, being employed in a supervisory capacity and whose functions are mainly of a managerial and administrative nature.

Eligibility for availing the benefits from J&K Building and Other Construction Workers Welfare Board

All the Building and Other Construction Workers registered with the Board are eligible to claim for the benefits as given in the following paras. For registration of construction worker, the worker has to apply through online mode on www.jkbocw.gov.in. Assistant Labour Commissioners of the respective districts are the registering authorities. For registration a BOC Worker needs to submit 90 days employment certificate, Aadhaar and a copy of bank account.

Our Services/Activities

1. The Board has been constituted to provide financial assistance through various schemes under Jammu and Kashmir Building and Other Construction Workers (RE&CS) Act 1996 and rules made thereunder from time to time for providing services to the BOC workers given below:-

Benefits and time line to provide the services by the J&K Building and Other Construction Workers Welfare Board

S.No	Subject	Time schedule
01	Registration of Construction Workers under Building and Other Construction workers (RE&CS) Act 1996	30 days for the date of submission of online application form
02	Medical Assistance up to 1,00,000/- in case of hospitalization for 05 days or more due to accident or any disease-	30 days from the date of submission of application form complete in all respects
03	Maternity benefit up to Rs 5000/- (up to two children)	15 days from the date of submission of application form complete in all respects
04	Ex-gratia payment of Rs 75,000 in case of permanent disability	30 days from the date of submission of application form complete in all respects
05	Ex-gratia payment of Rs 75,000 in case of permanent disability	30 days from the date of submission of application form complete in all respects
06	Disability Assistance of Rs. upto.25000/- depending on the Percentage (%) of the disability	30 days from the date of submission of application form complete in all respects
07	In case of death cum funeral the nominees/dependent of the members is eligible for financial benefit of Rs 205000/-	30days from the date of submission of application form complete in all respects
08	Lower Education Assistance (upto Rs 25000/-)	45 days from the date of submission of application form complete in all respects
09	Educational Assistance from Rs 30,000/- and Rs 50,000/- (Technical/ professional diploma/ degree courses)	30 days from the date of submission of application form complete in all respects

10	Registration Certificate to Principal Employer under Building and Other Construction workers (RE&CS) Act 2006	15 days from the date of submission of application form complete in all respects
11	License to Contractor under Building and Other Construction workers (RE&CS) Act 2006	15 days from the date of submission of application form complete in all respects

Procedure for Claiming Benefits

Any Building and Other Construction Worker may claim benefits under the welfare schemes by applying in prescribed form/ format i.e.

1. For Maternity benefit during the period of maternity, on an application made by her in Form- XXXII
2. For Funeral Assistance after the death of the registered construction worker, an application made by his/her nominee/dependent in Form- XXXII
3. For Death Assistance, after the death of the registered construction worker, an application made by his/her nominee/dependent in Form- XXXII. A certificate not below the rank of BMO, or death certificate from in-charge of police station having the jurisdiction of the area shall be produced along with the application.
4. For Medical Assistance, the application form grant of medical assistance shall be submitted to the concerned Assistant Labour Commissioner office in Form- XXXV along with other documents as may be specified by the Board.
5. For Education Assistance, an application shall be submitted to the office authorized by the Board in this behalf in Form No. XXXVI and XXXVII respectively upto 12th standard and higher education respectively.
6. For chronic Disease, an application Form No. XL, duly authenticated by the appropriate authority/person in this regard shall be submitted along with the proof of alignment to the officer authorized by the board.

All the above assistance forms shall be submitted along with proof of registration in the office of concerned Assistant Labour Commissioner personally. On the recommendation of concerned ALC and due verification, Construction Board releases the benefits.

Obligation of payment of Cess -

It is obligatory on the part of employers, who carry out Building and Other Construction Work, to pay One Percent Cess, on the total cost of construction to JKBOCWW Board under section 3 of Building and Other Construction Workers Welfare Cess Act, 1996.

Assessing Officers & Cess Collectors -

- (a) Assistant Labour Commissioners are notified as Assessing Officers;
- (b) Assistant Labour commissioners are notified as Cess Collectors also

Employer, who defaults in depositing/paying CESS Amount u/s 3, within specified time, as per assessment order, shall be liable to pay interest @ 2% per month, from the date such payment of CESS becomes due u/s 8 of the Building And Other Construction Workers Welfare Cess Act, 1996.

In case CESS is not paid by Employers, defaulting employers are also liable to pay Penalty u/s 9 of the Building and Other Construction Workers Welfare Cess Act, 1996. Cess along with Interest & Penalty shall be recoverable as Arrears Of Land Revenue u/s Section-30 of the Act.

GRIEVANCE REDRESSAL MECHANISMS IN JKBOCWWB:-

A. Head office of J&K BOCWWB

S.No	Office	Name of the Officer	Office Address	Telephone No.	E-Mail Address
1	JKBOCWWB Jammu Office	Dr. Aamil Khateeb	H.NO 2 Pritam Lane Near Canal Road Palm Iceland Jammu, 180016	0191- 2505759	www.Jkbocwwb@gmail.com
2	JKBOCWWB Srinagar Office	Nida Yousaf	Crystal Heights Behind J&K Bank Sonawar, Srinagar,190003	0194- 2465010	www.Jkbocwwb@gmail.com

B. District offices of J&K BOCWWB

S.No	Office	Office Address	Telephone No.	E-Mail Address
01	ALC Jammu	Dugra Hall near Shukaltla Theater Jammu	0191-2571276	alc.jammu@jk.gov.in
02	ALC Samba	D.C Office Samba	01923-241007	alc.samba@jk.gov.in
3	ALC Kathua	Labour Sarie Kathua	01922-234763	alc.kathua@jk.gov.in
4	ALC Reasi	Mini Secretariat Reasi	01991-244188	alc.reasi@jk.gov.in
5	ALC Udhampur	T-Morh Udhampur	01992-270677	alc.udhampur@jk.gov.in
6	ALC Ramban	Kaferia Morh near Jamia Masjid Ramban	01998-266248	alc.ramban@jk.gov.in
7	ALC Rajouri	Near BSNL Exchange Gujjar Mandi Rajouri	01962-263213	alc.rajouri@jk.gov.in
8	ALC Poonch	Labour Sarie Poonch	01965-220123	alc.poonch@jk.gov.in
9	ALC Doda	Mini Secretariat Ban Doda City	01996-233560	alc.officedoda@gov.in
10	ALC Kishtwar	Mini Secretariat Kishtwar	01995-259358	alc.kishtwar@jk.gov.in
11	ALC Srinagar	Lal Mandi Srinagar	0194-2450869	alc.srinagar@jk.gov.in
12	ALC Shopian	Batpora Shopian	01933-260133	alc.shopian@jk.gov.in
13	ALC Ganderbal	Mini Secretariat Ganderbal	0194-2416004	alc.ganderbal@jk.gov.in
14	ALC Bandipora	Mini Secretariat Bandipora	01957225122	alc.bandipora@jk.gov.in
15	ALC Baramulla	Kanispura near Fruit Mandi Baramulla	01952-234437	alc.bramulla@jk.gov.in
16	ALC Kupwara	Labour Sairie near army camp Kupwara		alc.kupwara@jk.gov.in
17	ALC Kulgam	Mini Secretariat Kulgam	01931-260056	alc.kulgam@jk.gov.in
18	ALC Anantnag	Labour Sarie Wanpoh Anantnag	01932-22261	alc.anantnag@jk.gov.in
19	ALC Budgam	Near New Bus Stand Budgam	01951-255015	alc.budgam@jk.gov.in
20	ALC Pulwama	Near Post Office Pulwma	01933-22261	alc.pulwama@jk.gov.in

21	ALC Kargil	Near Poyen Bridge Kargil	01985-232302	alc.kargil@jk.gov.in
22	ALC Leh	Skanpari Bazar Leh Ladakh	01982-252158	alc.lehladakh@jk.gov.in

Information under the RTI Act, 2005:-

Information is provided to the applicants by the PIOs under the RTI Act within time as prescribed under the Act on receipt of fee under the RTI